

MINUTES OF THE TOWN OF WASHINGTON MONTHLY TOWN BOARD MEETING
June 21, 2018

Members Present: Micheal Peterson, Jane Mueller, Robert Solberg, Karen Tomesh

Staff Present: Janelle Henning, Jackie Vold

Members/Staff Absent: Michael Stacy

A quorum being present, Chrm. Peterson called to order the monthly Town Board meeting of the Washington Town Board at 5:00 p.m., on Thursday, June 21, 2018, at the Town Municipal Building, 5750 Old Town Hall Road.

Minutes:

Supv. Mueller moved TO APPROVE THE MINUTES OF THE MAY 17, 2018 MONTHLY TOWN BOARD MEETING. The motion was seconded by Supv. Solberg.

Aye 3 Nye 0

Supv. Tomesh arrived at the meeting.

Resolution 2018-06-21 to Approve Final Plat of Trillium Estates II; Located in Sections 10 and 11 of Town 26 North, Range 9 West, East of Hwy 93 & North of County Road II, Town of Washington:

Cody Filipzak indicated they are preparing the site for commercial lots along the highway and C&M Properties office on Lot 1.

Chrm. Peterson moved TO APPROVE RESOLUTION 2018-06-21 FOR FINAL PLAT OF TRILLIUM ESTATES II; LOCATED IN SECTIONS 10 AND 11 OF TOWN 26 NORTH, RANGE 9 WEST, EAST OF HWY 93 & NORTH OF COUNTY ROAD II, TOWN OF WASHINGTON. The motion was seconded by Supv. Mueller.

Aye 4 Nye 0

Public Hearing and Board Consideration of a Request from Jerry Shea for a Conditional Use Permit to Build an Accessory Structure Greater than 1,200 sq. ft. at 3012 Brookwood Drive, Eau Claire:

Jared Grande, Land Use Manager - Eau Claire County Planning & Development introduced the application with a PowerPoint presentation. The request is for the accumulative square footage of accessory structures of 3,672 sq. ft. that includes the proposed structure with a lean to and the existing structure on the property. The parcel has a home and detached garage currently. The applicant is requesting building a 48 x 48 - 2,304 sq. ft. story and a half building and attached to that a 12 x 48 ft. lean to on the west side of the building. The structure would be used to store personal items such as vehicles, boat, tractors, snowmobiles, and lawn equipment. It cannot be used for any type of manufacturing or commercial use. The structure will be compatible with existing structures on the property. The lot is just over 13 acres and is adjacent to Lowes Creek on the west. The property is screened well by vegetation. Current zoning is Residential Homes and the future land use is Rural Residential. The application meets the criteria for County zoning and staff does recommend approval with the conditions listed in their report.

Chrm. Peterson opened the public hearing. Jerry Shea, applicant lives to the property north of the request at 6200 Wild Rose Lane; purchased the property last year and are renting out the home on the property. No one spoke in favor or in opposition of the request.

Chrm. Peterson closed the public hearing.

Supv. Tomesh moved TO APPROVE THE REQUEST FROM JERRY SHEA FOR A CONDITIONAL

USE PERMIT TO BUILD AN ACCESSORY STRUCTURE GREATER THAN 1,200 SQ. FT. AT 3012 BOOKWOOD DRIVE, EAU CLAIRE. The motion was seconded by Supv. Solberg.

Aye 4 Nye 0

Discussion of Double Days “Class B” Combination Liquor License:

Lt. Schalinske the Field Service Lieutenant with the Eau Claire County Sheriff’s Department reviewed the number of law enforcement calls to Double Days since 2016 totaling 62 total cases. He indicated several areas that can be improved: machines that can be utilized at the door to verify whether IDs are real, being alert as to who enters the establishment, having licensed bartenders and not over serving patrons.

Kevin Patterson stated the closing of Encore Bar brought “riff raff” to Double Days which caused a lot of issues. He states most issues are outside the bar in the parking lot. He also stated he tells his employees to always check IDs.

Chrm. Peterson stated these are not isolated incidents. The Town Board will take action to revoke the license if action is not taken to improve incidents at Double Days. The Board indicated they want Mr. Patterson to make a formal action plan with help from the Sheriff’s Department.

Intergovernmental Cooperative Agreement Drier Court, Drier Road to Springfield Drive Roadway and Utility Improvement between the City of Eau Claire and Town of Washington:

Admin. Henning supplied the Board with the agreement with the City of Eau Claire. Although a majority of the road is in the Town of Washington; this is stipulating that Drier Court will be constructed, maintained, and reconstructed by the City of Eau Claire. It has been reviewed by Eau Claire’s attorney and the Town’s attorney.

Supv. Tomesh moved TO APPROVE THE INTERGOVERNMENTAL COOPERATIVE AGREEMENT DRIER COURT, DRIER ROAD TO SPRINGFIELD DRIVE ROADWAY AND UTILITY IMPROVEMENT BETWEEN THE CITY OF EAU CLAIRE AND TOWN OF WASHINGTON. The motion was seconded by Supv. Mueller.

Aye 4 Nye 0

Extraterritorial Agreement between the City of Altoona, David Mayer, and Town of Washington for Parent Tax Parcels 024-1201-05-000 and 024-1202-01-000, Mayer Road, Town of Washington:

Admin. Henning indicated this property came before the Board for a farm consolidation this year. This agreement needs to accompany the consolidation due to the fact they are moving boundaries and it is within the extraterritorial jurisdiction of the City of Altoona; therefore an agreement must be done. It follows State Statute and notifies the landowner of what would trigger an annexation to the City of Altoona.

Supv. Mueller moved TO APPROVE THE EXTRATERRITORIAL AGREEMENT BETWEEN THE CITY OF ALTOONA, DAVID MAYER, AND TOWN OF WASHINGTON FOR PARENT TAX PERCELS 024-1201-05-000 AND 024-1202-01-000, MAYER ROAD, TOWN OF WASHINGTON. The motion was seconded by Supv. Tomesh.

Aye 4 Nye 0

Budget Amendment - \$6,000.00 to Acct. 8610 from Unassigned Funds for the 2018 Paving of Material Storage Area Project:

Admin. Henning indicated the budget amendment is related to the paving of the material storage area. \$40,000.00 was originally budgeted for the project; however the low bid came in at \$45,872.00.

Supv. Tomesh moved TO APPROVE THE BUDGET AMENDMENT - \$6,000.00 TO ACCT. 8610 FROM UNASSIGNED FUNDS FOR THE 2018 PAVING OF MATERIAL STORAGE AREA PROJECT. The motion was seconded by Supv. Solberg.

Aye 4 Nye 0

Award Contract for 2018 Paving of Material Storage Area, Graff Road:

We received two bids, one from Monarch Paving Company and one from Senn Blacktop with the low bid of \$45,872.00 from Senn Blacktop. She recommended the low bid.

Supv. Tomesh moved TO AWARD CONTRACT FOR 2018 PAVING OF MATERIAL STORAGE AREA, GRAFF ROAD TO SENN BLACKTOP AT \$45,872.00. The motion was seconded by Supv. Solberg.

Aye 4 Nye 0

Annual Liquor License Renewals:

Chrm. Peterson indicated London Road Laundromat has coin operated machines in their business but they have not submitted application for them so they are not included on the list for approval.

Background checks have been conducted on all bartenders. Unresolved issues at Double Days may result in a Public Hearing and Board action to move forward with revoking the liquor license.

Supv. Solberg moved TO APPROVE THE ANNUAL LIQUOR LICENSE RENEWAL LIST AS SUBMITTED (SEE ATTACHED). LONDON ROAD LAUNDROMAT IS EXCLUDED. The motion was seconded by Supv. Tomesh.

Aye 4 Nye 0

EMS Ambulance Funding Changes for 2019 and Beyond:

Admin. Henning reviewed a spreadsheet with the Board regarding EMS ambulance funding changes. Regional EMS funding is likely to change. The four hospitals in the area have subsidized the regional EMS for the past 10 years and are looking to withdraw. Mayo has indicated they would like to withdraw. The Eau Claire City Fire Chief, Chris Ball has led the conversation as to how to fund this in the future. The proposed funding formula is based on population. Towns are investigating options for recovering the cost and are seeking legal advice on possible options such as whether or not we can charge a fee for ambulance service and invoice our populace or if we can put a special charge on the tax bill. Another meeting with the City of Eau Claire will be held on June 27 at 6:00 p.m. at the Altoona Fire Station. By State Statute municipalities are obligated to provide ambulance service; they may choose to stay in the Regional EMS program or provide it on their own. The City of Altoona is the highest call volume for ambulance service with the Town of Washington second.

The May 2018 Financial Statement will be reviewed at the July Board meeting.

Checks:

Supv. Tomesh moved TO APPROVE CHECKS #PR0518-9 THROUGH #EP0618-5 FOR \$88,011.48. The motion was seconded by Supv. Mueller.

Aye 4 Nye 0

Law Enforcement and Citations:

Admin. Henning stated Micheal Peterson has been the Town's law enforcement officer for many years. He will not be maintaining his certification for law enforcement which ends June 30, 2018. With that ending we need to find other methods to issue certain citations; some can be issued by the Administrator or the Chairperson but many of our citations such as parking that have public contact we have had done by an officer. The Eau Claire County Sheriff's Department has agreed to issue citation for parking and other law enforcement related items. The ordinance before the Board adds them to our Municipal Code and has been reviewed by our attorney.

Supv. Mueller moved TO APPROVE ORDINANCE 2017-06-21B TO AMEND 1-1.0430 - ISSUANCE OF CITATIONS. The motion was seconded by Supv. Solberg.

Aye 4 Nye 0

Administrator's Report:

Fouser Farm and Terre Bone Trail have been paved; also Holum Road and S. Lowes Creek between Golf Road and the I94 bridge.

Culvert replacements have been done on Priory Road, Abbey Road and Markgraff Road.

Working on drainage issues due to 7 inches of rain in two days this week which caused erosion of shoulders especially on the recently paved roads.

Office has worked on license renewals.

August 14 Primary Election – absentee ballots will be going out next week.

7 letters sent for lawn not mowed on Brian, Palomino, Sindelar, Vold, Trillium and Partridge

1 letter sent for bushes overgrowing sidewalk on Skeels

1 letter sent for delinquent wholesale liquor payment for La Luna on London Road. It has been paid.

Chairman's Report:

Checked licenses in many establishments in the Town.

Fire Board will be discussing the ambulance funding.

Supervisor's Report:

Supv. Tomesh thanked the Town staff and contractor for the work on Holum Road.

Supv. Solberg thanked the Town staff and Board for the work on Town roads.

Citizens Input:

Charlene Warner introduced herself to the Board; she is running for the 93rd Assembly in November.

Future Zoning Requests:

None

Items for Next Meeting's Agenda:

ATV/UTV group would like to hold a public hearing at the August 16 Board Meeting.

Adjournment:

Supv. Tomesh moved TO ADJOURN. The meeting adjourned at 6:12 p.m.

THE BOARD'S NEXT MEETING WILL BE ON JULY 19, 2018
AT 5:00 P.M. AT THE TOWN MUNICIPAL BUILDING, 5750 OLD TOWN HALL ROAD

Jackie Vold
Deputy Clerk/Administrative Assistant

Attendance: Jared Grande, Jerry Shea, Cody Filipzak, Charlene Warner, Cory Schalinske, Kevin Patterson