

MINUTES OF THE TOWN OF WASHINGTON MONTHLY TOWN BOARD MEETING
March 17, 2022

Members Present: Andrea Kott, Jane Mueller, Micheal Peterson, Robert Solberg, Karen Tomesh

Staff Present: Janelle Henning, Jackie Vold

Members/Staff Absent: None

A quorum being present, Chrm. Peterson called to order the monthly Town Board meeting of the Washington Town Board at 5:00 p.m., on Thursday, March 17, 2022, at the Town Municipal Building, 5750 Old Town Hall Road.

Pledge of Allegiance

Minutes:

Supv. Tomesh moved TO APPROVE THE MINUTES OF THE FEBRUARY 17, 2022 TOWN BOARD MEETING. The motion was seconded by Supv. Solberg.

Aye 3 Nye 0

The February 2022 Financial Statement was reviewed.

Checks:

Supv. Solberg moved TO APPROVE CHECKS 029695 THROUGH #029766 FOR \$4,300,737.54. The motion was seconded by Supv. Kott.

Aye 5 Nye 0

Licenses:

Supv. Mueller moved TO APPROVE THE BARTENDER LICENSES FOR MARIA G. BERQUIST AND SYDNEA M. BERG AND THE AMUSEMENT MACHINE LICENSE FOR INFINITY BEVERAGES. The motion was seconded by Chrm. Peterson.

Aye 5 Nye 0

Supv. Solberg moved TO APPROVE THE "CLASS B" LIQUOR LICENSE FOR POBLANITA LLC DBA TAQUERIA LA POBLANITA. The motion was seconded by Supv. Tomesh.

Aye 5 Nye 0

Citizen's Input:

None

Intergovernmental Cooperative Agreement with the City of Eau Claire for S. Hastings Way Road Design and Construction:

Admin. Henning reviewed the agreement that is for a joint project with the City of Eau Claire. It will be federally funded at 80% and the remainder will be 60% by the City and 40% by the Town based on the linear feet that are a part of the project. The road will be widen with curb and gutter, along with a multi-modal trail. Anticipated to be done in 2023. Discussion of having the Town sign off on the design at each step in the project. Leah Ness indicated that would be done.

Supv. Tomesh moved TO APPROVE THE INTERGOVERNMENTAL COOPERATIVE AGREEMENT WITH THE CITY OF EAU CLAIRE FOR S. HASTINGS WAY ROAD DESIGN AND CONSTRUCTION WITH THE TOWN SIGNING OFF ON THE DESIGN AT EACH STEP IN THE PROJECT. The motion was seconded by Supv. Solberg.

Aye 5 Nye 0

2022 Paving Program Bids, Award Contract:

Admin. Henning reviewed the bids received and recommended low bid (bids attached). Overall bids for all 2022 programs came in slightly under the total Street Outlay budget; but left a very small contingency amount. Admin. Henning indicated that a budget amendment would come before the Board if the programs went over the overall approved budgeted amount for Street Outlay.

Supv. Tomesh moved TO APPROVE MONARCH PAVING COMPANY AT \$262,579.60 AS THE LOW BID FOR THE 2022 PAVING PROGRAM. The motion was seconded by Supv. Mueller.

Aye 5 Nye 0

2022 Chip Seal Program Bids, Award Contract:

Admin. Henning reviewed the bids received and recommended low bid (bids attached).

Chrm. Peterson moved TO APPROVE THE LOW BID OF \$223,498.54 TO FAHRNER ASPHALT SEALERS, LLC FOR THE 2022 CHIP SEAL PROGRAM. The motion was seconded by Supv. Solberg.

Aye 5 Nye 0

2022 Crack Seal Program Bids, Award Contract:

Admin. Henning reviewed the bids received and recommended low bid (bids attached).

Supv. Solberg moved TO APPROVE THE LOW BID OF \$24,231.68 TO FAHRNER ASPHALT SEALERS, LLC FOR THE 2022 CRACK SEAL PROGRAM. The motion was seconded by Supv. Kott.

Aye 5 Nye 0

Plan Commission Recommendation Regarding Wind Energy Systems:

Supv. Tomesh reported that after much research, advise from an attorney, review of the WI PSC, and discussions with Eau Claire County; the Plan Commission made a recommendation to the Town Board that at this time not develop an ordinance and to continue to monitor the wind energy activity with a request to Town Staff to monitor activity and provide recommendations to the Plan Commission on any existing ordinances that may need to be modified or strengthened if and when there is increased activity for a wind energy siting location.

Town or County Staff have not received any inquiries regarding wind energy sitings. Eau Claire County has not recorded any new easements since September of 2021. There are currently only two parcels in the Town of Washington that have easements recorded. The Town Board will revisit if and when needed.

Employee Handbook Updates:

Admin. Henning reviewed several updates to the Employee Handbook; including mileage reimbursement travel time, changes to when health/dental benefits begin, and the organizational chart.

Supv. Kott moved TO APPROVE THE EMPLOYEE HANDBOOK UPDATES AS SUBMITTED (SEE ATTACHED). The motion was seconded by Supv. Tomesh.

Aye 5 Nye 0

2021 Annual DNR MS4 Report (Storm Water):

Admin. Henning indicated that this annual report outlines everything that is required per the our storm water permit.

Supv. Mueller moved TO APPROVE THE 2021 ANNUAL DNR MS4 REPORT. The motion was seconded by Supv. Solberg.

Aye 5 Nye 0

Administrator's Report:

Financial audit was performed by Baker Tilly on site March 14 & 15. There will be one adjusting entry for the ARPA funds that were receipted in as a revenue. Since it is an expenditure driven grant they want to see that revenue listed as a deferred revenue until we need it.

Prepping for the April 5 Election: training election inspectors, testing equipment, etc.

Our cemetery sexton/grounds keeper has retired. The position was posted two weeks ago and we will be holding interviews next week for the position of Maintenance Employee.

Road Department have been clearing right-of-way on Hubbard, Davis, and Kern.

Purchased a 2005 Rosco kick broom.

Working on equipment, materials, permits, and logistics for the upcoming road projects.

New dump truck will be delivered next week. Our trade-in truck was put on WI Surplus Auction site with a lot of activity and sold today for \$130,000.00.

Chairman's Report:

Participated in the audit. Complimented the staff on their work.

Supervisor's Report:

None

Future Zoning Requests:

None

Items for Next Meeting's Agenda:

Plan Commission appointments.

Adjournment:

Supv. Tomesh moved TO ADJOURN. The meeting adjourned at 5:37 p.m.

THE NEXT MEETING WILL BE ON APRIL 21, 2022
AT 5:00 P.M. FOR THE ANNUAL MEETING AND THE TOWN BOARD MEETING
IMMEDIATELY FOLLOWING AT THE TOWN MUNICIPAL BUILDING,
5750 OLD TOWN HALL ROAD, EAU CLAIRE

Jackie Vold
Deputy Clerk/Administrative Assistant

Attendance: Leah Ness