

MINUTES OF THE TOWN OF WASHINGTON MONTHLY TOWN BOARD MEETING  
March 20, 2025

Members Present: Jane Mueller, James Rolbiecki, Robert Solberg, Karen Tomesh, Jeffrey White

Staff Present: Janelle Henning

Members/Staff Absent: Jackie Vold

A quorum being present, Chrm. Solberg called to order the monthly Town Board meeting of the Washington Town Board at 5:00 p.m., on Thursday, March 20, 2025 at the Town Municipal Building, 5750 Old Town Hall Road.

**Pledge of Allegiance**

**Minutes:**

Supv. Tomesh moved TO APPROVE THE MINUTES FOR THE FEBRUARY 20, 2025 TOWN BOARD MEETING. The motion was seconded by Supv. Rolbiecki.

Aye 5 Nye 0

**Public Hearing & Board Consideration from Jeff Martin for a Conditional Use Permit for cumulative area of all accessory structures to exceed 2,100 sq. ft. at Garfield Road, Eau Claire:**

Hannah Wirth, Land Use Technician for Eau Claire County Planning & Development introduced the application and reviewed the Eau Claire County Staff Report. Staff does recommend approval with the conditions listed.

The applicant, Jeff Martin of 3725 Garfield Rd, spoke of the request; this will double the footprint of the current structure, the siding will match the current structure, and trees will be planted near the east property line.

Chrm. Solberg opened the public hearing.

Christine Loftus, 3786 Tamara Dr, asked a number of questions and wanted to ensure the neighborhood was protected from non-private use of the structure. Questions were answered. She did not oppose the request.

Chrm. Solberg closed the public hearing.

Supv. Tomesh TO APPROVE THE REQUEST FROM JEFF MARTIN FOR A CONDITIONAL USE PERMIT FOR AN ACCESSORY STRUCTURE IN EXCESS OF 2,100 SQ FT AT 3725 GARFIELD RD WITH CONDITIONS LISTED IN THE STAFF REPORT. The motion was seconded by Supv. White.

Aye 5 Nye 0

**Citizen's Input and Action Thereon:**

None

**February 2025 Financial Statement was reviewed.**

**Checks**

Supv. Tomesh moved TO APPROVE CHECKS 031650 THROUGH 031718 FOR \$288,409.05. The motion was seconded by Supv. White.

Aye 5 Nye 0

**Licenses:**

Supr. Mueller moved TO APPROVE THE BARTENDER LICENSE FOR NICOLE STEVENS AND CONDITIONALLY APPROVE THE BARTENDER LICENSE FOR SARAH LESHOCK PENDING OUTCOME OF CHARGES. The motion was seconded by Supv. White.

Aye 5 Nye 0

**Summer Seasonal Wage Rate:**

Supv. Tomesh moved TO APPROVE A SUMMER SEASONAL WAGE RATE OF 15.00 TO 16.50 PER HOUR. The motion was seconded by Supv. Muller.

Aye 5 Nye 0

**2025 Crackfill and Chip Seal Program Bids, Award Contract:**

Supv. Tomesh moved TO AWARD THE 2025 CRACKFILL AND CHIP SEAL PROGRAM BIDS TO FAHRNER ASPHALT SEALERS FOR \$138,520.00. The motion was seconded by Supv. White. (see attached)

Aye 5 Nye 0

**2025 Balsam Rd Project Bids, Award Contract:**

Supr. Mueller moved TO AWARD THE 2025 BALSAM RD PROJECT TO MONARCH PAVING COMPANY FOR \$414,104.25. The motion was seconded by Supv. Rolbiecki. (see attached)

Aye 5 Nye 0

Supv. White moved TO APPROVE A CHANGE ORDER FOR THE BALSAM RD PROJECT FOR A PAVEMENT THICKNESS OF 4 INCHES. The motion was seconded by Supv. Tomesh.

Aye 5 Nye 0

**2025 Pinewood, Lila, and Silver Springs Paving Program Bids, Award Contract:**

Supv. Tomesh moved TO AWARD THE 2025 PINEWOOD, LILA, & SILVER SPRINGS PAVING PROGRAM TO MONARCH PAVING COMPANY FOR \$80,546.45. (see attached)

Aye 5 Nye 0

**Terminate South End of Sindelar Dr. in Turnaround:**

Admin. Henning reviewed the history and evaluation of the request to terminate the south end of Sindelar Dr short of Evergreen Terrace and therefore, eliminate this access through the Woodcrest Highland subdivision. Supv. Tomesh moved TO TERMINATE THE SOUTH END OF SIDENLAR DR IN A TURNAROUND WITH NATURAL OR ARTIFICAL BARRIERS. The motion was seconded by Supv. White.

Aye 5 Nye 0

**2024 DNR MS4 Annual Storm Water Report:**

Admin. Henning reviewed the MS4 Annual Report and highlighted the Town activities in relation to permit compliance. Supv. Tomesh moved TO APPROVE THE 2024 MS4 ANNUAL REPORT. The motion was seconded by Supv. White.

Aye 5 Nye 0

**2025 Rain to Rivers Work Plan:**

Admin. Henning review the work plan and answered questions from the Board.

**Administrator's Report:**

The updated Incorporation Petition is scheduled to be filed March 24, 2025.

Working on a lighting project to update office, restroom, and canopy lights to LEDs. Project is eligible for a rebate from Xcel/Focus on Energy.

There is a development preliminary plat and rezoning at the City of Eau Claire for a development near Evergreen Terrace by CDPG. This property was annexed to the City at the same time as the Stewart property (aka Orchard Hills). Town residents are concerned about traffic and density. Request to add an additional 40 hours vacation carryover to next year. Consensus by Board to allow.

**Chairman's Report:**

None

**Supervisor's Report:**

None

**Items for Next Meeting's Agenda:**

None

**Closed Session:**

Chrm. Solberg moved TO ENTER INTO CLOSED SESSION PURSUANT TO Wis. Stat. § 19.85(1)(e), FOR THE PURPOSE DISCUSSING AND NEGOTIATING THE FIRENZE ESTATES DEVELOPEMENT AGREEMENT. Supv. Tomesh seconded the motion.

Roll Call Vote: Supv. Rolbiecki – Aye  
Supv. Tomesh – Aye  
Chrm. Solberg – Aye  
Supv. Mueller – Aye  
Supv. White – Aye

Aye 5, No 0

Chrm. Solberg moved TO RECONVENE IN OPEN SESSION. Supv. Tomesh seconded the motion.

Roll Call Vote: Supv. Rolbiecki – Aye  
Supv. Tomesh – Aye  
Chrm. Solberg – Aye  
Supv. Mueller – Aye  
Supv. White – Aye

Aye 5, No 0

Supv Tomesh moved TO APPROVE THE FIRENZE ESTATES DEVELOPMENT AGREEMENT AS PRESENTED. (see attached) Supv. Mueller seconded the motion.

Roll Call Vote: Supv. Rolbiecki – Aye  
Supv. Tomesh – Aye  
Chrm. Solberg – Aye  
Supv. Mueller – Aye  
Supv. White – No

Aye 4, No 1

**Adjournment:**

Supv. Tomesh moved TO ADJOURN. The meeting adjourned at 6:37 p.m.

THE NEXT TOWN MEETING WILL BE 5:30 PM ON APRIL 17, 2025  
AT THE TOWN MUNICIPAL BUILDING,  
5750 OLD TOWN HALL ROAD, EAU CLAIRE

Janelle Henning, Administrator

Attendance: Christine Loftus, Jeff Martin, Claudia Martin