

MINUTES OF THE TOWN OF WASHINGTON MONTHLY TOWN BOARD MEETING
September 18, 2025

Members Present: Tina Ball, Jane Mueller, Robert Solberg, Karen Tomesh, Jeffrey White

Staff Present: Janelle Henning, Jackie Vold

Members/Staff Absent: None

A quorum being present, Chrm. Solberg called to order the monthly Town Board meeting of the Washington Town Board at 5:00 p.m., on Thursday, September 18, 2025 at the Town Municipal Building, 5750 Old Town Hall Road.

Pledge of Allegiance

Minutes:

Supv. Tomesh moved TO APPROVE THE MINUTES FOR THE AUGUST 21, 2025 TOWN BOARD MEETING. The motion was seconded by Supv. Mueller.

Aye 5 Nye 0

Public Hearing: Request to Rezone from Jeffrey Welke for 13.21 +/- Acres from AP Agricultural Preservation to A2 Agricultural Residential at E10525 Voight Road, Fall Creek:

Matt Michels, Senior Planner with Eau Claire County Planning & Development presented the application. The property is just over half cropped land. The applicant has indicated that they want to build a home and keep the remainder of the property in crop land. Properties to the north and east are in Agricultural Preservation. The Staff finds that the proposal is substantially consistent with the Comprehensive Plan. There are not enough significant findings against to recommend denial.

Chrm. Solberg opened the public hearing.

Nick & Courtney Christianson, 4033 Dewitz Road – concerns with the driveway very close to their lot line, runoff, and property value.

Jennifer Krenz, 4119 Markgraff Road – why can they not build using the current zoning.

Chrm. Solberg closed the public hearing.

Board members asked several questions. The Town issued a driveway permit for road access and the culvert has been installed. Questions regarding driveway setbacks and erosion control would be addressed to the County.

Supv. White moved TO APPROVE THE REZONE REQUEST FROM JEFFREY WELKE FOR 13.21 +/- ACRES FROM AP TO A2. The motion was seconded by Supv. Tomesh.

Aye 5 Nye 0

Public Hearing: A Conditional Use Permit Request from 3B Holdings, LLC, Seth Miller for a Two-Family Dwelling at 2821 Beverly Hills Drive, Eau Claire:

Ben Bublitz, Land Use Manager with Eau Claire County Planning & Development presented the application. The proposal is to modify the existing home to convert it into two separate living spaces. The intent is to have a community living arrangement, which would be allowed as the home exists currently. A total of eight or fewer tenants is allowed in total. Staff recommends approval with the conditions outlined in their report.

Seth Miller, 4823 Club House Lane – owner of group home. Looking to become a duplex due to

State licensing requirements.

Chrm. Solberg opened the public hearing. No one spoke in favor or opposition of the proposal.

Chrm. Solberg closed the public hearing.

Board members asked several questions.

Jake Schwab, 413 Twin Oak Drive, owner of group home. Upstairs unit would have 4 people and downstairs unit would have 3 people.

Supv. Mueller moved TO APPROVE THE CONDITIONAL USE PERMIT FROM 3B HOLDINGS, LLC, SETH MILLER FOR A TWO-FAMILY DWELLING AT 2821 BEVERLY HILLS DRIVE, EAU CLAIRE. The motion was seconded by Supv. White.

Aye 5 Nye 0

Citizen's Input and Action Thereon:

None

Lake Altoona Dredge Project: Update by Michele Skinner:

Michele Skinner, Chair of the Lake Altoona District and resident of the Town of Washington.

The fall of 2026 and winter of 2027 the Lake District is planning a dredging project of the delta.

This will be in conjunction with the County dam repairs when the water is drawn down which greatly reduces the cost. Boat ramps will be closed and no ice fishing will be allowed.

This type of maintenance is necessary to keep the sand out of the lake.

August 2025 Financial Statement was reviewed.

Transfer of Funds LGIP #3 Roads to #6987 Street Outlay - \$100,000:

Admin. Henning indicated this transfer is for the Balsam Road reconstruction. We do not get reimbursed from the State right away.

Supv. Tomesh moved TO APPROVE THE STATE INVESTMENT ROAD TRANSFER OF \$100,000 FROM LGIP #3 ROADS TO #6987 STREET OUTLAY. The motion was seconded by Supv. White.

Aye 5 Nye 0

Checks

Supv. Tomesh moved TO APPROVE CHECKS 031945 THROUGH EP0925-5 FOR \$304,603.20. The motion was seconded by Supv. White.

Aye 5 Nye 0

Licenses:

Supv. Tomesh moved TO APPROVE THE BARTENDER LICENSES AS PRESENTED FOR AMELIA R. ELSINGER, ECHOE R. WATERHOUSE, PATRICIA L. CAMPBELL, CHRISTINE E. DAVIS, AND ANGELA J. FLANNERY. The motion was seconded by Supv. White.

Aye 5 Nye 0

Admin. Henning indicated that Hansen's Corner Store will relinquish their license on September 30 and the new owners, Pops Mart Fuels will begin. Supv. Mueller moved TO APPROVE THE "CLASS A" LIQUOR LICENSE AND TOBACCO LICENSE FOR POPS MART FUELS, LLC. WITH THE CONDITION OF HANSEN'S CORNER STORE RELINQUISHING THEIR LICENSE. The motion was seconded by Supv. Ball.

Aye 5 Nye 0

2026 Budget Schedule:

Admin. Henning reviewed the timetable for the 2026 budget cycle.

2026 Salaries and Benefits:

Admin. Henning reviewed her proposal for 2026 salaries and benefits.

Supv. White moved TO APPROVE THE 2026 SALARIES AND BENEFITS AS PRESENTED (SEE ATTACHED). The motion was seconded by Supv. Tomesh.

Aye 5 Nye 0

2026 Road Schedule Draft:

Admin. Henning reviewed the proposed 2026 road schedule. Gust Road and Hickory Road are proposed to be reconstructed. Chip seal and crack fill of various roads were also outlined.

2026-2027 Rest Haven Cemetery Rate Schedule:

Admin. Henning reviewed the changes that our contractor has provided for a two year term.

Supv. Ball moved TO APPROVE THE 2026-2027 REST HAVEN CEMETERY RATE SCHEDULE AS PRESENTED (SEE ATTACHED). The motion was seconded by Supv. White.

Aye 5 Nye 0

Administration Job Descriptions and Related Municipal Code Updates:

Admin. Henning stated that the job descriptions have been updated to correspond with the job title changes. The Municipal Code updates are also related to the job changes.

Supv. Mueller moved TO APPROVE THE ADMINISTRATION JOB DESCRIPTIONS AND RELATED MUNICIPAL CODE UPDATES AS PRESENTED. (SEE ATTACHED). The motion was seconded by Supv. Tomesh.

Aye 5 Nye 0

Approve Eau Claire County Recycling Special Charge for 2025 Tax Bill:

Supv. Tomesh moved TO APPROVE THE EAU CLAIRE COUNTY RECYCLING SPECIAL CHARGE FOR THE 2025 TAX BILL. The motion was seconded by Supv. Ball.

Aye 5 Nye 0

Administrator's Report:

Incorporation petition data is being updated for our submittal. Likely to be done in October.

Balsam Road is complete. Working on completing ditch mowing. The road crew will begin work on the western portion of the Town next week.

The cab and chassis for our new dump truck has arrived; however, the outfitter is currently out 1 year. The complete truck will not be received until the summer of 2026.

1 letter sent for parking on lawn and in front of mailboxes at 2927/2929 Fairfax Street.

Chairman's Report:

None

Supervisor's Report:

Supv. Ball received complaints of Spectrum outage last week. Line was hit twice on Deerfield Road as gas line was being installed.

Items for Next Meeting's Agenda:

Possible conditional use permit.

Adjournment:

Supv. Tomesh moved TO ADJOURN. The meeting adjourned at 6:05 p.m.

THE NEXT TOWN MEETING WILL BE 5:00 PM ON OCTOBER 16, 2025
AT THE TOWN MUNICIPAL BUILDING,
5750 OLD TOWN HALL ROAD, EAU CLAIRE

Jackie Vold, Deputy Clerk

Attendance: Matt Michels, Ben Bublitz, Michele Skinner, Jeff Welke, Bridget Welke, Jen Krenz,
Nick Christensen, Courtney Christenson, Seth Miller, Jake Schwab, Bob Skinner